

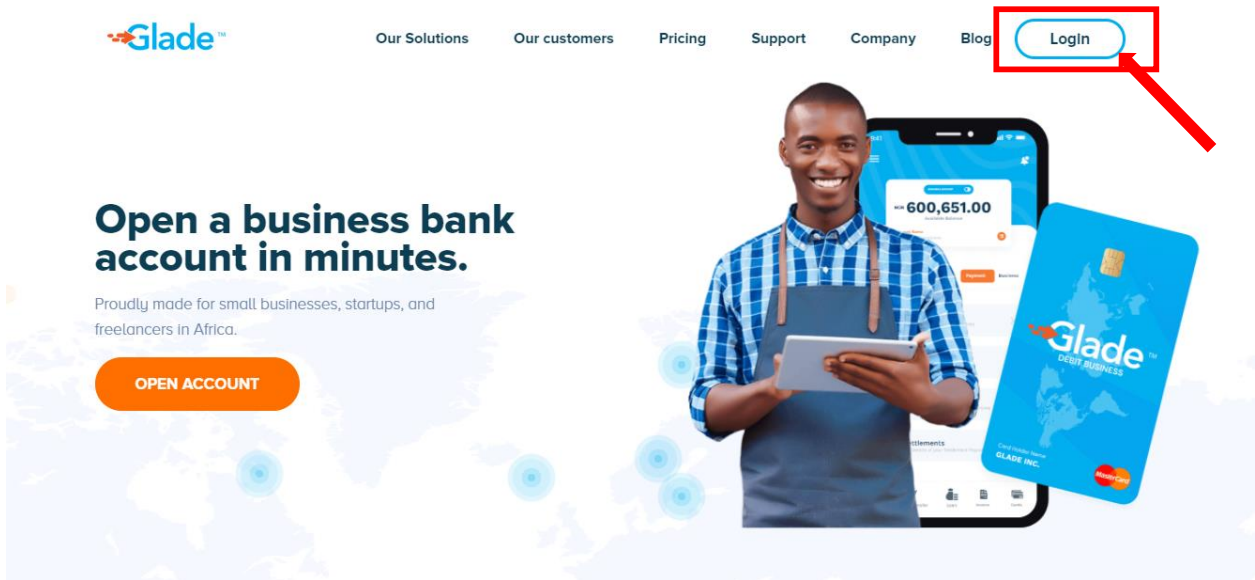
GLADE STORE.

CREATE FREE ONLINE STORE, SELL & RECEIVE
PAYMENTS FROM YOUR CUSTOMERS.



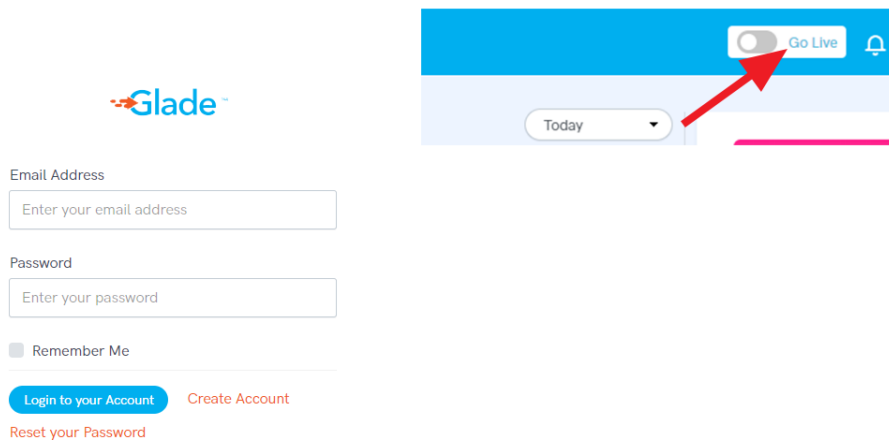
1

Visit www.glade.ng and click on the Open an account button on the top right corner of the website to login or register as a new user.



2

Login into the dashboard with your login parameters & Click on 'Go live' link on the Header to activate your account by providing valid information and click on 'Submit' when you are through.



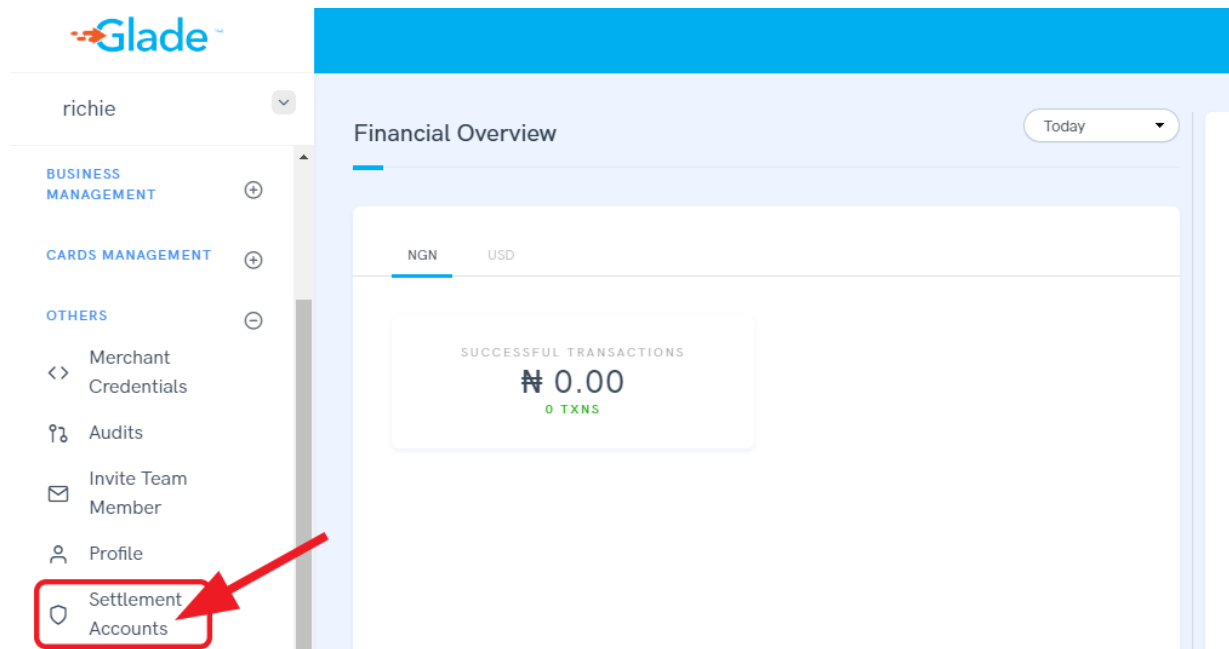
The image shows two parts of the Glade interface. On the left is the login page with the Glade logo at the top. Below the logo are input fields for 'Email Address' (with placeholder text 'Enter your email address') and 'Password' (with placeholder text 'Enter your password'). There is a 'Remember Me' checkbox and three buttons: 'Login to your Account' (blue), 'Create Account' (red), and 'Reset your Password' (red). On the right is a close-up of a blue header bar containing a 'Go Live' toggle switch (currently off) and a notification bell icon. A red arrow points to the 'Go Live' toggle.



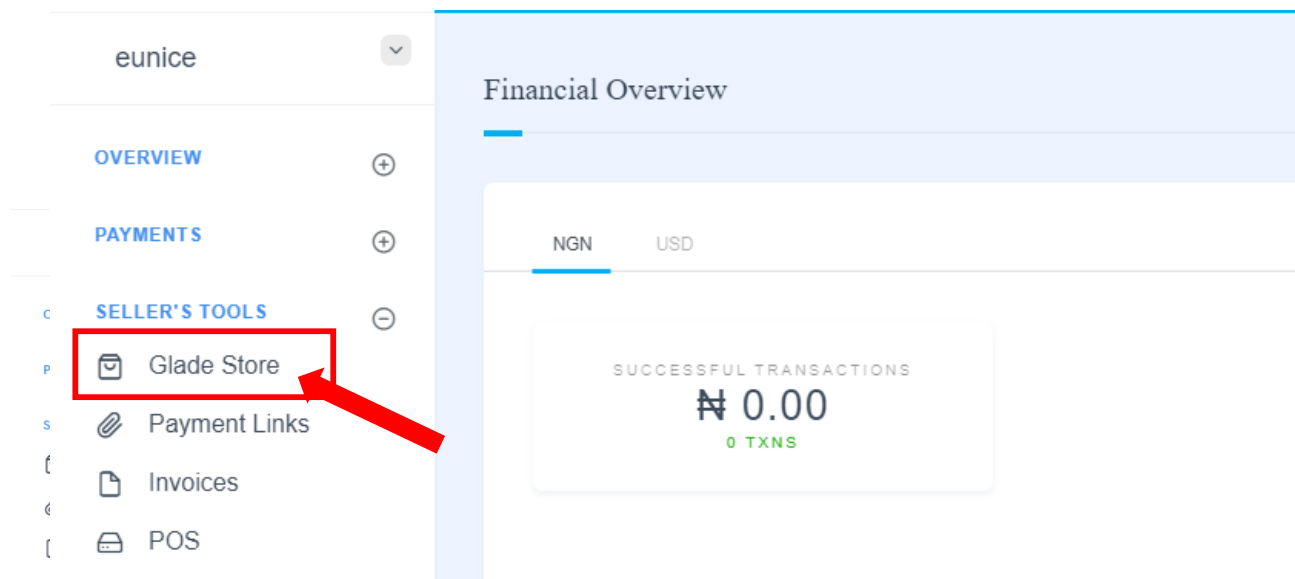
N.B: You need to provide business CAC Certificate or National Identification (International Passport, Driving License, or National Identity Card) and then fill all the required details for your account to be activated and ready to receive payment.

3

Click on '[Settlement Account](#)' under Settings on the menu and provide a verifiable bank account you want your money to be paid into.



- 4 Find and click on **'Seller's Tools'** after payments section and click on Glade store. To either set your shipping fee or create your first products or categories.

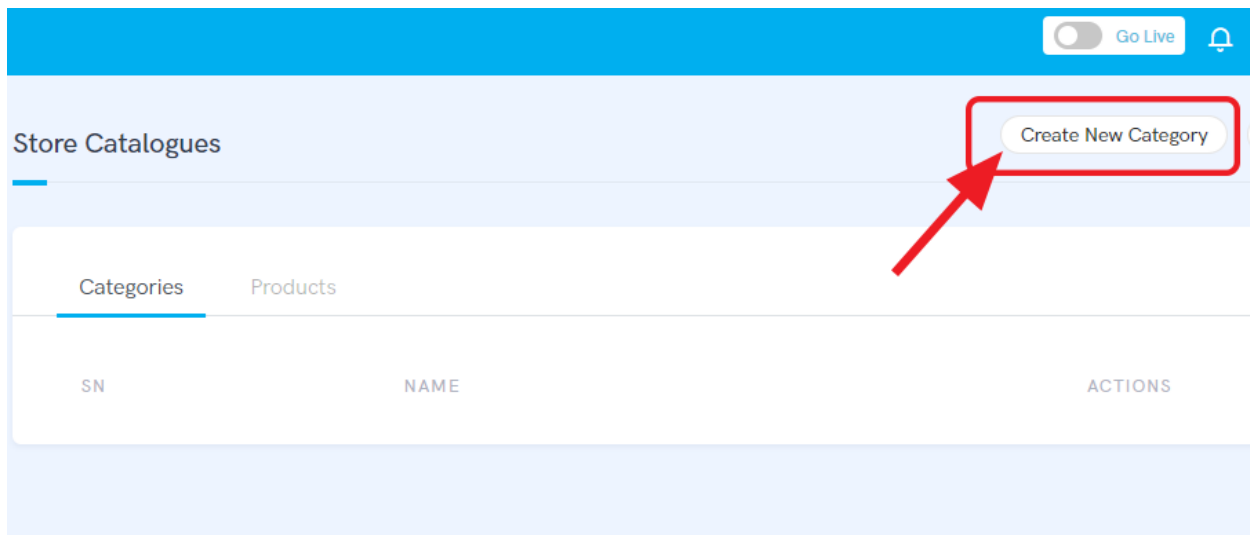


N.B: The default shipping fee for all states in your store will be 0. You can change this price to your desired amount and click Save.

Save Shipping Fees

5

Find and click on **'Create New'** to create your first product.

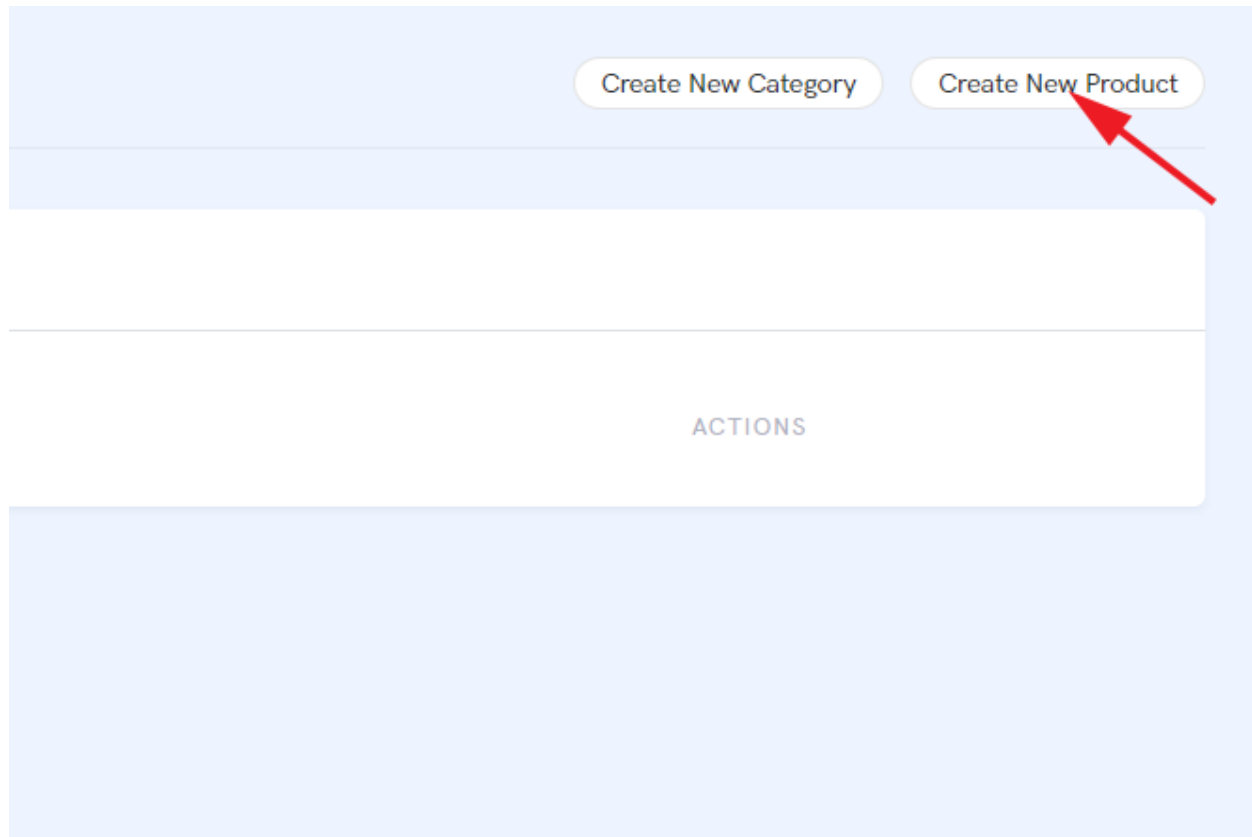


N.B: To get started you will have to create a product category that you want to display on your store or click on **'Create New Category'** link to add a Product Category.

You can now proceed to add new product using the next guide in this section.

6

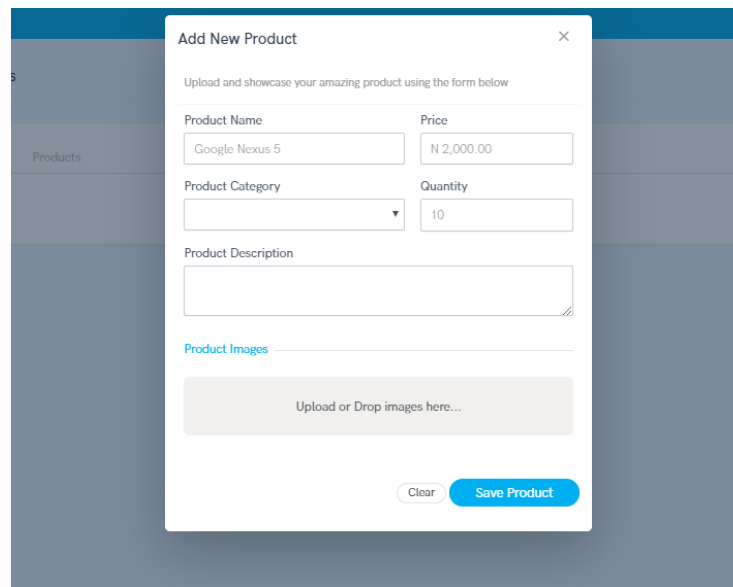
To add a new product or Product Category to your free online store please click on the **'Create New Product'** button that is located on the top of this section.



N.B: The **'Create New Category'** button on the left section is for adding new **Product Categories** while the other **'Create New Product'** on the right is for adding new **Products** to your store.

7

Fill in the necessary details of the product you want to add and click on button Save product to add the new product to your store.



Add New Product

Upload and showcase your amazing product using the form below

Product Name: Google Nexus 5

Price: N 2,000.00

Product Category: [dropdown]

Quantity: 10

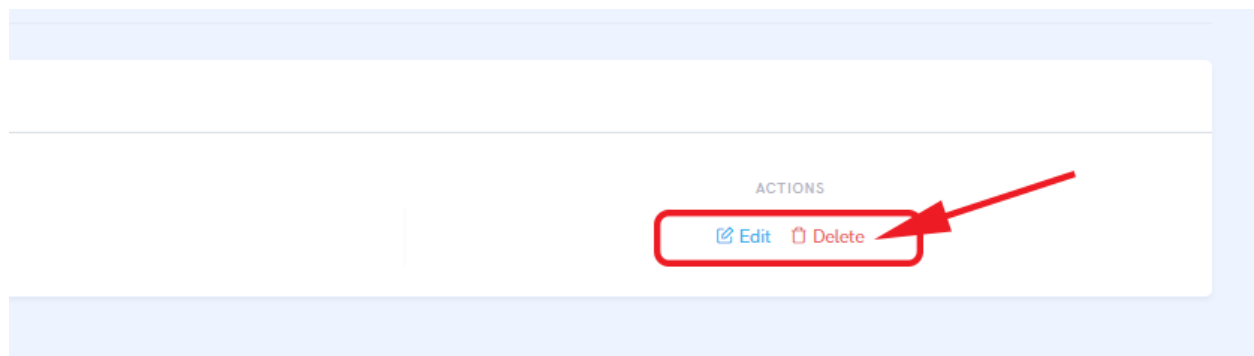
Product Description: [text area]

Product Images: Upload or Drop images here...

Clear Save Product

8

To edit a product or product Category click on the **'Pencil Icon'** or click on the **'Trash or Bin Icon'** to delete a particular product or category.



9

Congratulations! Now you can add and manage your products, it's time to visit your free online store.

The screenshot shows a 'Sales Dashboard' interface. At the top left, it says 'Sales Dashboard' and 'Today' is selected in a dropdown menu. Below this are three action buttons: 'Manage your Products' (green), 'Store Settings' (orange), and 'Set Shipping Fee' (orange). The dashboard features three summary cards: 'PRODUCTS SOLD' with 'N O', 'AMOUNT MADE' with 'N O', and 'NEW CUSTOMERS' with '0'. A large blue and purple welcome banner on the right reads 'WELCOME Mustee Clothing's's Store' and includes a paragraph about GladePay's services. At the bottom of the banner is a button labeled 'Visit your Free Store', which is highlighted by a red arrow.

Need a custom domain to own your brand?

You can also use any domain name of your choice or domain name you own to give your store a customized business name.

You can turn something like businessname.glade.ng into www.businessname.com.

Musteo



CASUAL SLIPPERS

SEE MORE



Casual Slippers
M Slippers 001
10 Remaining
★★★★★
N5,000.00



Casual Slippers
M Slippers 002
10 Remaining
★★★★★
N5,000.00



Casual Slippers
M Slippers 003
10 Remaining
★★★★★
N5,000.00



To get this feature, please call +234 817 557 4227 or email support@glade.ng.

FOR MORE ENQUIRIES OR QUESTIONS:

Call: +234 817 557 4227 or Email: support@glade.ng