

GLADEPAY QUICKCOMMERCE.

CREATE FREE ONLINE STORE, SELL & RECEIVE
PAYMENTS FROM YOUR CUSTOMERS.

The screenshot displays a web storefront for 'STLYE' footwear. At the top left is the 'Payit' logo. A navigation menu on the left lists 'STORE CATEGORIES' (Foot Wears: 6, Mens Fashion: 2, T-Shirts: 6, Women Fashion: 4, Belt: 0) and 'FILTER BY PRICE' (ranging from ₦0 to Above ₦1,000,000). A 'TAGS' section is also present. The main banner features a woman in a white suit and a man in a denim jacket, with the text 'STLYE A reflection of your attitude and your personality.' and a 'FREE GENESIS TICKETS' badge. Below the banner, the text 'Welcome to Payit Consulting Limited's Store' is displayed, along with 'Showing 12 Items'. Three product cards are shown: 'Beauty Slippers' (₦7,000.00), 'Finger Sandals' (₦6,000.00), and 'Simple Slippers' (₦5,000.00). Each card includes a product image, a '10 Remaining' status, a 5-star rating, and an 'Add to Cart' button.

Product & Product Image Uploading USER GUIDE.

1

Visit www.gladepay.com and click on the Signup button on the top right corner of the website to login or register as a new user.

Developer Pricing Support Products Company Demo

Sign Up

Login

and Digital
Features for



2

Login into the dashboard with your login parameters & Click on 'Go live' link on the Header to activate your account by providing valid information and click on 'Submit' when you are through.

GladePay™

Email Address

Password

Login to your account

[Forgotten password?](#)

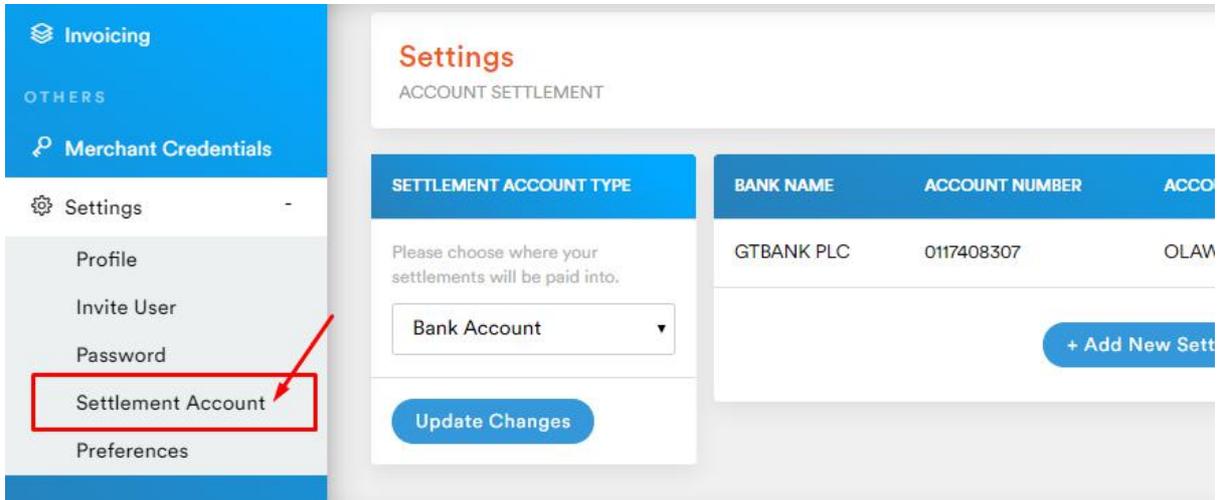
Don't have an account? [Create one.](#)



N.B: You need to provide business CAC Certificate or National Identification (International Passport, Driving Licence, or National Identity Card) and then fill all the required details for your account to be activated and ready to receive payment.

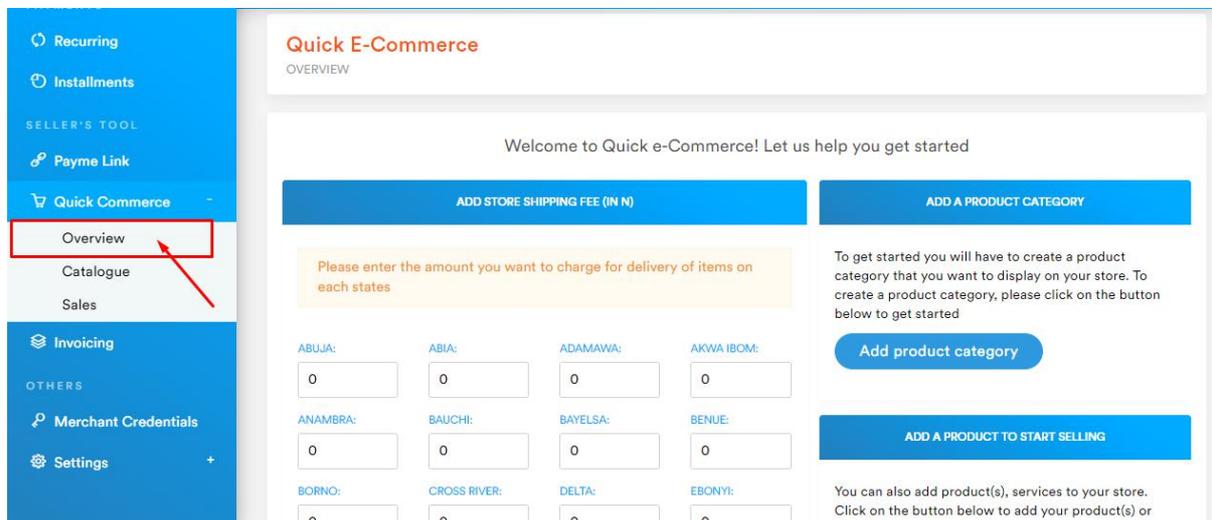
3

Click on **'Settlement Account'** under Settings on the menu and provide a verifiable bank account you want your money to be paid into.



4

Find and click on **'Overview'** under Quick Commerce menu on the navigation bar to either set your shipping fee or create your first products or categories.

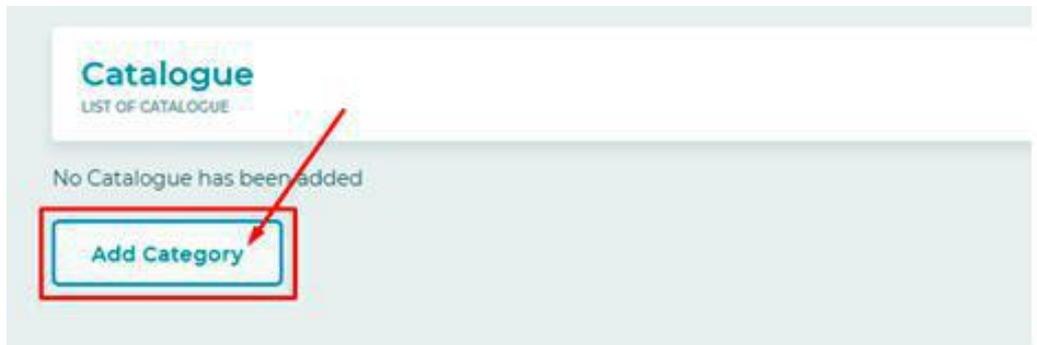


N.B: The default shipping fee for all states in your store will be 0. You can change this price to your desired amount and click Save.

Save Shipping Fee

4

Find and click on **'Catalogue'** under Quick Commerce menu on the navigation bar to create your first product.



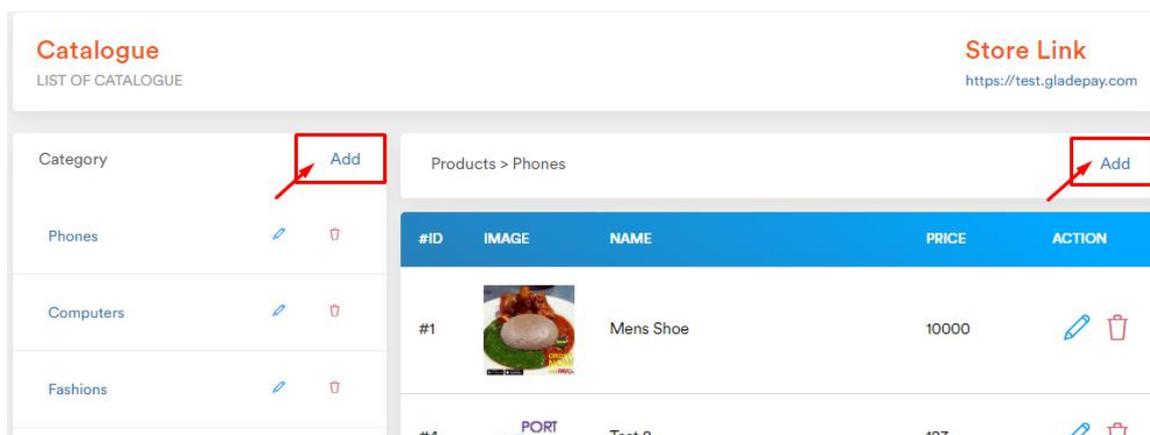
N.B: To get started you will have to create a product category that you want to display on your store or click on **'Add Category'** link to add a Product Category.

You can now proceed to add new product using the next guide in this section.

5

To add a new product or Product Category to your free online store please click on the **'Add'** link that is located on the top of each section.

N.B: The **'Add'** link on the left section is for adding new



Product Categories while the other **'Add'** on the right link is for adding new **Products** to your store.

6

Fill in the necessary details of the product you want to add and click on button Create to add the new product to your store.

NEW PRODUCT ×

PRODUCT NAME:

PRODUCT DESCRIPTION:

PRODUCT AMOUNT:

PRODUCT QUANTITY: Please fill out this field.

PRODUCT IMAGE:
 No file chosen
Recommended Size: 200 X 200

PRODUCT IMAGE(S):
 No file chosen
Recommended Size: 200 X 200

N.B: We recommend you upload an image of dimension 200px by 200px.

7

To edit a product or product Category click on the **'Pencil Icon'** or click on the **'Trash or Bin Icon'** to delete a particular product or category.



A screenshot of a product list table. The table has six rows. The first row has the value '10000'. The second row has '123'. The third row has '74877'. The fourth row has '10'. The fifth row has '3000'. The sixth row has '18500'. To the right of each row are two icons: a pencil icon (edit) and a trash bin icon (delete). A red arrow labeled 'Edit' points to the pencil icon of the first row. Another red arrow labeled 'Delete' points to the trash bin icon of the fifth row.

10000		
123		
74877		
10		
3000		
18500		

8

Congratulations! Now you can add and manage your products, it's time to visit your free online store.



Your store link is located the right corner of your Catalogue page as shown in the Image above. Click on the link to take you to your online store or copy and share the link to your customers on social media.

Need a custom domain to own your brand?

You can also use any domain name of your choice or domain name you own to give your store a customized business name.

You can turn something like businessname.gladepay.com into www.businessname.com.

The screenshot shows a Payit e-commerce store interface. At the top left is the Payit logo. On the right, there is a notification icon with the number '1'. The main banner features a woman in a white dress and a man in a denim jacket, with the text 'STLYE' and 'A reflection of your attitude and your personality.' Below the banner, it says 'Welcome to Payit Consulting Limited's Store' and 'Showing 12 Items'. The left sidebar has 'STORE CATEGORIES' (Foot Wears: 6, Mens Fashion: 2, T-Shirts: 6, Women Fashion: 4, Belt: 0) and 'FILTER BY PRICE' (ranging from ₦0 to above ₦1,000,000). The 'TAGS' section is empty. The main product grid shows three items: 'Beauty Slippers' (₦7,000.00), 'Finger Sandals' (₦6,000.00), and 'Simple Slippers' (₦5,000.00). Each item has a '10 Remaining' badge and a 5-star rating. An 'Add to Cart' button is visible for the Simple Slippers.

To get this feature, Please call +234 817 557 4227 or email support@gladepay.com.

FOR MORE ENQUIRIES OR QUESTIONS:

Call: +234 817 557 4227 or Email: support@gladepay.com